CONFIDENTIAL B.O.P. FORM: 4

# ST VINCENT AND THE GRENADINES



STATISTICAL OFFICE AND

EASTERN CARIBBEAN CENTRAL BANK

# **BALANCE OF PAYMENTS ANNUAL SURVEY, 2017**





Name of Establishment:					Code:	
Address:						
<u> </u>						
	PLEASE	E READ TH	E FOLLOWING	7		
COLLECTION AUTHORITY	Grenadines which makes provisio Statistics Act requires that a repre and returns this form to the St businesses in St Vincent and the	n for the in sentative of Vincent and Grenadines	The Census and Statistics Act, Notiformation requested a legal require if the company or organisation to what the Grenadines Statistical Office, including foreign owned businessed, etc. to which the form has been a	ement, therefo nich this form is e. This survey es. The busines	ore MANDA s addressed covers the ss unit for the	TORY. The d completes e activity of the survey is
CONFIDENTIALITY	The Census and Statistics Act of Sprovided via this form. Individual of	of Vincent a ompany dat	nd the Grenadines also guarantees a is not published or disseminated.	strict confiden	tiality of the	information
PURPOSE	establishment. This in turn will be statistics for St Vincent and the Gre	e used to one enadines.	ion on the regional and internation compile the balance of payments are available from the Statistical Of <a href="https://www.eccb-centralbank.org/statistic">www.eccb-centralbank.org/statistic</a>	and internation	nal investm	ent position
FILING OF REPORTS	Please return the completed form	/ /ia email by	APRIL 28, 2018 to:			
	Statistics Mailbox	svg.sta	ats@mail.gov.vc			
	or by printing and returning in an e	nclosed env	velope.			
ASSISTANCE	Notes for completing this form are	attached. F	for queries or assistance regarding the Statistical Office St Vincent and the Grenadines svg.stats@mail.gov.vc		e contact: 4) 457-292	1
		or	Eastern Caribbean Central Bank Statistics Department, Balance of St. Kitts	Payments Uni	t	
			bop-na@eccb-centralbank.org	Tel: (86	9) 465-2537	7
	If there are difficulties meeting the	due date. p	lease contact us.			

Identification of person to be contacted if any queries arise regarding data provided in this form

NAME: POSITION:		OWNERSHIP:	Locally Owned	Foreign Owned	
TELEPHONE:					
EMAIL ADDRESS:			0	0	0
DATE:					-

# ANNUAL BALANCE OF PAYMENTS SURVEY: 2017 DEPOSIT TAKING INSTITUTIONS ST VINCENT AND THE GRENADINES

A non-resident is any individual, company, or other organization ordinarily domiciled in an economy other than St Vincent and the Grenadines regardless of their citizenship. This also includes persons who live or work in St Vincent and the Grenadines for less than one year.

Students, medical patients and diplomats however are exceptions and are considered non-residents regardless of how long they stay. As such, they should be included in your transactions with non-residents reported.

All values should be reported in Eastern Caribbean dollars (EC\$). Foreign currencies should be converted to EC\$ at the midpoint of the buy and sell rates applicable on the date of the transaction. Some of the data requested (particularly by region) may not be readily available from your records. In these cases, careful estimates will be adequate. If audited data are not available, unaudited estimates are acceptable. We would prefer that the form be completed and submitted electronically. A copy should be retained for your records.

Please ensure that the data reported is for the year 2017. You are required to report data for the calendar year. If this is not possible, use the data for your financial year that covers most of the period being requested. Additional notes for completing this form are attached.

Thank you. Your cooperation is greatly appreciated. Accurate balance of payments and IIP depend on it!

DEPORT IN EACTERN CARIFFE AN ROLL ARG (FOR)		: of which		
REPORT IN EASTERN CARIBBEAN DOLLARS (EC\$)	TOTAL	From Other ECCU countries	From Other CARICOM countries	
RECEIPTS FROM NON-RESIDENTS FOR ANY OF THE FOLLOWING:				
Insurance claims received from non-resident insurers				
Financial services other than insurance (includes fees related to asset management and transactions in securities, brokerage, underwriting redemption, commissions, credit card services, letter of credit)				
Royalties & licenses fees for patents, trademarks, franchises, copyrights and related rights				
Total value of wire transfers from non-residents to customers	47			
of which: Remittances of funds to resident households from households abroad				
Dividend receipts from non-resident parent, subsidiaries and other companies (if your ownership in their company is 10% or more)				
Dividend receipts from non-resident parent and other companies (if your ownership in their company is < 10% and their ownership in your company is 10% or more)				
Dividends received from other affiliates/fellows				
Dividends received from other parties (if your ownership in their company is < 10%)				
Interest income from claims on foreign parent/head office and foreign affiliates				
Interest income from short term debt securities (excluding foreign parent and foreign affiliates)				
of which: the Regional Government Securities Market (RGSM)				
Interest income from long term debt securities (excluding foreign parent and foreign affiliates)				
of which: the Regional Government Securities Market (RGSM)				
Interest income on loans and advances (excluding foreign parent and foreign affiliates)				
Interest income from deposits held overseas (external)				
Other receipts from head office and/or parent company <u>excluding for goods exported</u> (please specify)	0.00	0.00	0.	
Other receipts from non-residents excluding for goods exported (please specify)	0.00	0.00	0	
TOTAL RECEIPTS FROM NON-RESIDENTS	0.00	0.00	0.	

PART B: PAYMENTS TO NON-RESIDEN	<u>10</u> T			
REPORT IN EASTERN CARIBBEAN DOLLARS (EC\$)	TOTAL	: of wi	To Other	
		countries	CARICOM countries	
PAYMENTS TO NON-RESIDENTS FOR ANY OF THE FOLLOWING:				
Financial services other than insurance (includes fees related to asset management and transactions in securities, brokerage, underwriting redemption, commissions, credit card services, letter of credit)				
Premiums paid to non-resident insurance companies				
Expenditure on training and conferences (business) (exclude airfares)				
Payments for the use of international telecommunications services				
Computer services (installation, software implementation, data processing/database services, maintenance)				
Royalties & licenses fees for patents, trademarks, franchises, copyrights and related rights				
Legal services				
Accounting, auditing, bookkeeping and tax consulting services				
Advertising and marketing expenses				
Business and management consulting				
Management Fees				
Wages and salaries paid to non-resident employees (an employer-employee relationship must exist between the resident employer and the non-resident employee)	1			
Total value of wire transfers to non-residents initiated by customers	1			
of which: Remittance of funds by residents to households abroad				
Dividend and profits distributed to non-resident parent				
Dividend distributed to non-resident subsidiaries and other companies (if their ownership in your company is 10% or more)				
Dividend distributed to non-resident subsidiaries and other companies (if your ownership in their company is 10% or more <u>and</u> their ownership in your company is < 10%)				
Dividends distributed to other affiliates/fellows				
Dividends distributed to other parties (if their ownership in your company is < 10%)				
Interest expense on debt owed to foreign parent/head office and foreign affiliates				
Interest expense on short term debt securities (excluding foreign parent and other foreign affiliates)				
Interest expense on long term debt securities (excluding foreign parent and other foreign affiliates)				
Interest expense on deposits held by non-residents				
Interest expense on loans and advances (excluding foreign parent and foreign affiliates)				
Other payments to head office and/or parent company <u>excluding for goods imported</u> (please specify)	0.00	0.00		
7,0				
Other payments to non-residents excluding for goods imported (please specify)	0.00	0.00		
Other payments to non-residents excluding for goods imported (please specify)	0.00	0.00		
TOTAL PAYMENTS TO NON-RESIDENTS	0.00	0.00		
Disbursements to overseas educational institutions (payments on behalf of				
students)/students for: Tuition				
Other				
	<u> </u>	<u> </u>		
NUMBER of employees as at the end of the reference period		2016	2017	

#### ANNUAL INTERNATIONAL INVESTMENT POSITION SURVEY: 2017 PART C (i): ASSETS AND EQUITY HELD WITH NON-RESIDENTS (POSITIONS, TRANSACTIONS AND OTHER CHANGES) TRANSACTIONS DURING THE VALUATION AND OTHER CHANGES POSITION as at end 2016 YEAR **DURING THE YEAR** POSITION as at end 2017 increase (+) decrease (-) increase (+) decrease (-) REPORT IN EASTERN CARIBBEAN DOLLARS (EC\$) Of Which: Of Which: Of Which: Of Which: TOTAL Other ECCU TOTAL Other ECCU TOTAL Other ECCU TOTAL Other ECCU Countries Countries Countries Countries EC\$ EC\$ EC\$ EC\$ YOUR COMPANY'S INVESTMENTS ABROAD (FINANCIAL ASSETS) 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 **Equity Investment** in Parent Company/Head office abroad of which: Retained Earnings in Subsidiaries and Other Companies abroad (if your ownership in their company is 10% or more) in Non-resident Parent and other companies (if your ownership in their company is < 10% and their ownership in your company is 10% or more) in Other affiliates/fellows in Other parties (if your ownership in their company is < 10%) **Debt Instruments** 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 due from Parties abroad (Affiliates and other parties) 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 Short term debt securities - (tradable instruments and original contractual maturity of 1 year or less) of which: the Regional Government Securities Market (RGSM)

Long term debt securities (tradable instruments and original contractual

of which: the Regional Government Securities Market (RGSM)

Short term loans to non-resident individuals and companies (excluding loans

Long term loans to non-resident individuals and companies (excluding loans

maturity of more than 1 year)

to other commercial banks)

to other commercial banks)

to other confinercial banks)								
Trade receivables due from non-residents	•							
Foreign notes and Coins and Interbank Positions: Currency and deposits held in and loans due from commercial banks outside of St Vincent and the Grenadines and foreign notes and coins held in vault								
Other accounts receivable from non-residents (please specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Assets (please specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXTERNAL ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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PART C (ii): LIABILITES DUE TO AND EQUIT	Y HELD BY N	ON-RESIDENT	S (POSITIONS,	, TRANSACTIO	NS AND OTHE	R CHANGES)		
	POSITION as at end 2016 YE		rear du		UATION AND OTHER CHANGES DURING THE YEAR increase (+) decrease (-)		POSITION as at end 2017	
REPORT IN EASTERN CARIBBEAN DOLLARS (EC\$)	TOTAL	Of Which: Other ECCU Countries	TOTAL	Of Which: Other ECCU Countries	TOTAL	Of Which: Other ECCU Countries	TOTAL	Of Which: Other ECCU Countries
	E	•		C\$	EC\$		EC\$	
		ANY FROM ABRO		,				
Equity Investment (including value of Goods/equipment and services)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
from Parent Company/Head Office abroad								
of which: Retained Earnings								
from Subsidiaries and Other Companies abroad (if their ownership in your company is 10% or more)								
from Non-resident subsidiaries and other companies (if your ownership in their company is 10% or more and their ownership in your company is < 10%)								
from Other affiliates/fellows								
from Other parties (if their ownership in your company is < 10%)			N					
Debt Instruments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
due to Parties abroad (Affiliates and other parties)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Short term debt securities - (tradable instruments and original contractual maturity of 1 year or less)		7						
Long term debt securities (tradable instruments and original contractual maturity of more than 1 year)		11/						
Currency and deposits held by non-resident individuals and companies (excluding other commercial banks)		7/4						
Loans due to non-residents (excluding commercial banks)								
Trade payables due to non-residents	()							
Interbank Positions: Currency and deposits held by and loans due to commercial banks outside of St Vincent and the Grenadines	71							
Other accounts payable (please specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0-	*							
Other Park William (channels of )	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other liabilities (please specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXTERNAL LIABILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PART D: Retained earnings  This section should be completed only by companies with exter	nal_investors.			
	2017			
REPORT IN EASTERN CARIBBEAN DOLLARS - Position at End of :	TOTAL	Of Which: ECCU		
Profit after Taxes	Please enter data in here			
Total Dividends distributed	0.00	0.00		
To Parent (company/individual)/Head Office, subsidiaries and other companies/individuals abroad (if their ownership in your company is 10% or more)	0.00	0.00		
To non-resident subsidiaries and other companies/individuals (if their ownership in your company is less than 10%)	0.00	0.00		
To other affiliates/fellows	0.00	0.00		
To other parties (if their ownership in your company is < 10%)	0.00	0.00		
To Residents	Please enter data in here			
Retained earnings	0.00	0.00		
Retained earnings due to Parent (company/individual)/Head Office, subsidiaries and other companies/individuals abroad (if their ownership in your company is 10% or more)	0.00	0.00		
Retained earnings due to Non-resident subsidiaries and other companies (if your ownership in their company is 10% or more and their ownership in your company is < 10%)				
Retained earnings due to other affiliates/fellows				
Retained Earnings due to other parties (if their ownership in your company is < 10%)	160			
Retained earnings due to Residents				

Investors/Total Shareholders equity						
		2016	2017			
Total Sharehold	ers Equity in EC	\$ as at end of:	Please enter data in here	Please enter data in here		
		Country of Residence	% Ownership of shareholders equity as at end 2016	% Ownership of shareholders equity as at end 2017		
	Please ran	k in order of owne	rship share			
1	Investor 1					
2	Investor 2					
3	Investor 3					
4	Investor 4					
5	Investor 5					
6	Other Non- residents					
7	Other residents					
	Debt inst	truments due to	investors			
Debt instrument	ts due to :		As at end of 2016	As at end of 2017		
In	vestor 1 above					
In	vestor 2 above					
Ir	nvestor 3 above					
Ir	nvestor 4 above					
Investor 5 above						
0	ther Non-resident					
0	ther Residents					
	Total	0.00	0.00			

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## Notes for Completing B.O.P. FORM: 4

Please read carefully

Transactions in foreign currencies should be converted to EC\$ at the midpoint of the buy and sell rates applicable on the date of the transaction. US\$ 1 = EC\$ 2.7

ECCU: Eastern Caribbean Currency Union

**ECCU Countries:** Anguilla, Antigua and Barbuda, Dominica, Grenada, Montserrat, St Kitts and Nevis, Saint Lucia and St Vincent and the Grenadines

**OTHER CARICOM COUNTRIES:** The Bahamas, Barbados, Belize, Guyana, Haiti, Jamaica, Suriname, Trinidad and Tobago. Associate members are: Bermuda, British Virgin Islands, Cayman Islands, Turks and Caicos Islands.

#### **DEFINITION OF RESIDENTS AND NON-RESIDENTS**

#### Non-resident

A non-resident is any individual, company, or other organization ordinarily domiciled in an economy other than St Vincent and the Grenadines regardless of their citizenship. This also includes persons who live or work in St Vincent and the Grenadines for less than one year.

Students, medical patients and diplomats however are exceptions and are considered non-residents regardless of how long they stay. As such, they should be included in your reported transactions with non-residents.

#### Residents

A resident is any individual, company, or other organization ordinarily domiciled in St Vincent and the Grenadines regardless of their citizenship. This also includes persons who live or work or intend to live or work in St Vincent and the Grenadines for more than one year.

Please note that subsidiaries of foreign companies in St Vincent and the Grenadines are residents of St Vincent and the Grenadines. Similarly, foreign subsidiaries owned by companies in St Vincent and the Grenadines are non-residents.

If you are not sure of the residence of a company, please contact us so that we may determine its status.

### STRUCTURE OF B.O.P. FORM: 4

#### Part A

Part A requests your company's earnings from non-resident individuals, companies or organisations. You should also indicate how much of these earnings were received from countries of the ECCU or CARICOM. Receipts from students, diplomats, medical patients and international and regional organisations in country should be included as part of receipts from non-residents.

#### Part B

Part B requests payments made by your company to non-resident individuals, companies or organisations. You should also indicate how much of these payments were made to countries of the ECCU or CARICOM. Payments to students, diplomats, medical patients and international or regional organisations should be included as part of payments to non-residents. Please note that the requested data on payments should be that of the company and should not include payments on behalf of clients unless otherwise specified.

N.B. For Parts A and B, you are required to report the <u>total</u> value of the services rendered or purchased during the reporting period <u>even if actual payments were made in a later period.</u> The portion of the services rendered or purchased that was not paid during the reference period should be recorded in Part C under the respective debt instrument. Please note that the information requested should be extracted from the company's income statement.

Transactions with residents of St Vincent and the Grenadines should be excluded from the total and from the

Transactions with residents of St Vincent and the Grenadines should be excluded from the total and from the breakdown of ECCU and other CARICOM countries.

#### Part C

Part C requests data on stock of financial assets and liabilities between your company and non-residents. It requests information regarding the financial claims of your company on non-residents and the liabilities of your company to non-residents. The form requests data on stock positions, financial transactions and valuation and other changes.

#### Part D

Part D requests data on retained earnings and composition of equity and debt by investor. This section should be completed by foreign direct investment enterprises only.

#### **DEFINITIONS**

#### Interest receipts and Payments

For interest, please report the total value of interest (payable and receivable) that accrued during 2017, even if only some payment were made during the year. Interest includes discounts. A discount is the difference between the value of a financial instrument when it is issued and its final redemption value.

The portion of the interest that was due during the reference period and not paid (arrears) should be included as an increase in liabilities in Part C (ii)

#### Dividends receipts and payments

For dividends, please record the total value of dividends received and receivable (and paid and payable) during 2017. Dividends should be recorded on the ex-dividend date.

The difference between the dividends or interest accrued and dividends or interest payable should be recorded as a financial transaction in Part C in the instrument to which the interest relates. This difference will essentially be the actual cash payment made for the reporting period.

**Direct investment enterprise** is a company, resident in one economy, in which a company, resident in another economy, holds 10 percent or more of the equity, either directly or indirectly.

A non-resident direct investor is a non-resident entity (or group of related non-residents) that owns voting equity of 10 percent or more in this company. non-resident companies that control or significantly influence the immediate non-resident direct investor are also considered non-resident direct investors in your company, in a chain of control or influence. Examples of non-resident direct investors are foreign head offices (for branches) and foreign parent companies (for subsidiaries). A company may have more than one direct investor, and these direct investors may reside in different countries. An investor need not have the largest shareholding to be considered a direct investor. Please report transactions with all direct investors.

e.g. if a non-resident company or individual(s) holds 10 per cent or more in your company, your company is considered a direct investment enterprise and that company or individual is considered your direct investor.

Subsidiary is a direct investment enterprise over which the direct investor is able to exercise control.

**Affiliates** of an enterprise consist of: (a) its direct investor(s), both immediate and indirect; (b) its direct investment enterprises, whether subsidiaries (including branches and other quasicorporations), associates, and subsidiaries of associates, both immediate and indirect; and (c) fellow enterprises, that is, those enterprises that are under the control or influence of the same immediate or indirect investor, but neither fellow enterprise controls or influences the other fellow enterprise.

Other affiliates/fellows: Also called fellows are non-resident companies that has a common (immediate or indirect) parent or direct investor with your company but neither your company nor your affiliate enterprises hold 10 percent or more of the equity in the other.

Other Parties are those that are not direct investors, direct investment enterprises, or other affiliates.

#### **Equity Investments**

For both your reporting of your companies assets and liabilities, please report equity investments as paid-up capital, any purchases of goods and services paid for by the investor for your company or by your company for your investor (not to be repaid), all types of reserves identified as equity in the company's balance sheet, cumulated retained earnings (which may be negative), holding gains and losses.

All valuations should be made at <u>market values</u>. For valuing equity positions at market value, one of the following methods may be used:

- the midpoint of the stock market buy and sell rates on the reference date
- · a recent transaction value
- · own funds at book value
- · directors' value
- net asset value

**Debt Instruments** consist of currency and deposits, debt securities, loans, trade credits, insurance technical reserves, pension and related entitlements, provision for calls under standardized guarantees, and other accounts receivable/payable. The term debt instrument is applicable to both the liability and the corresponding claim.

For loans, currency and deposits, trade credits and advances and other accounts payable/receivable, please report on a nominal value basis (after allowing for any changes that may result from changes in exchange rates). Nominal value represents the value of funds advanced less any repayments (exclusive of interest payments) plus any outstanding accrued interest less any payments of accrued interest from a previous period.

For debt securities, please report the market value of the securities on issue at the balance sheet date (for positions) and the actual proceeds, for transactions, with both positions and transactions inclusive of interest.

**Debt securities:** Long-term and short-term debt securities include bonds, debentures, commercial paper, promissory notes, certificates of deposit, and other tradable nonequity securities other than financial derivatives. Long-term debt securities include instruments issued with original maturities of more than 12 months. Instruments with original maturities of 12 months or less are included in short-term debt securities. In parts A and C, long-term and short-term debt securities should be included in the respective category. Please report the market value of the securities, as of the balance sheet date.

**Trade credit and advances** comprises of credit extended directly by the suppliers of goods and services to their customers and advances for work that is in progress (or is yet to be undertaken) and prepayment by customers for goods and services not yet provided. That is, accounts receivable (payable) for goods and services.

**Loans** include loans and financial leases. Short-term loans are those with original maturities of less than or equal to 12 months. Long-term loans are those with original maturities of more than 12 months.

**Currency and Deposits:** Deposits include checking accounts, savings accounts, and other time deposits held abroad. Currency include foreign currency not held in commercial banks.

Other accounts receivable/payable: Other accounts receivable/payable include accounts receivable or payable other than those included in tradeable securities, trade credit and advances or other instruments. Please list from largest to smallest. You may include an "other" line item to sum the residual if you do not have sufficient line space to list all items.

#### POSITIONS, TRANSACTIONS, OTHER CHANGES AND INCOME

Opening position refers to the value of the claims and liabilities of your company and its resident subsidiaries at the beginning of the year. The opening positions you report should agree with the closing positions you reported for the previous year. If this is not the case, please provide data for the previous year.

#### **Transactions**

Financial transactions are transactions relating to the acquisition or disposal of your company's financial claims on, or liabilities to, non-residents. Purchases of stock made by your company (and its subsidiaries) in non-resident companies, purchases of your company's shares by non-residents, issuances and purchases of long- and short-term debt securities, increased deposits in bank accounts, and drawdowns of loans are examples of transactions that increase assets or liabilities. Sales of stock by your company (and its subsidiaries) in non-resident companies, sales of your company's shares by non-residents, redemptions and sales of long- and short-term debt securities, withdrawals from bank accounts, and repayments of loans are examples of transactions that decrease assets or liabilities.

Financial transactions and income should be recorded on a gross basis—that is, before the deduction of commissions on receipts (or addition of commissions on payments), brokerage fees, and withholding taxes, which are to be recorded in parts A and B if paid to or received from a non-resident.

The difference between the dividends or interest due and dividends or interest paid should be recorded as a financial transaction in Part C in the instrument to which the interest relates. In the case of loans, this difference is essentially the arrears accrued for the reporting period. For e.g., in the case of interest payments on loans; you are required to report the total <u>interest due</u> in Part B of the form under "interest expense on loans and advances" (i.e. interest paid plus interest payable/arrears). You are also required to report the <u>interest payable/arrears</u> in the transactions column in Section C(ii) under liabilities long term or short term loans. In this line item, you would also be required to report any principal repayments made. Any payments made would be recorded as a negative number as it would represent a decline in liabilities.

In the case of transactions for short and long term loans, please report <u>only</u> the principal repayments and not the interest payments. The interest payments should be reported in Part B of the form. Interest arrears accumulated/paid however should be reported as part of transactions as an increase/decrease in stock of assets and or liabilities.

An increase in assets or liabilities should be reported as a positive number. A decline in assets or liabilities should be recorded as a negative number.

Valuation and other Changes: Valuation changes are changes in the value of your companies assets or liabilities that may arise due to exchange rates including exchange-rate-related gains and losses, revaluation of fixed assets, and changes in market prices of financial assets and liabilities. Other Changes are caused by reclassification of items and write-offs.

**Closing position** refers to the value of the claims and liabilities of your company and its subsidiaries at the end of the year. The closing position should equate to the opening balance + transactions + valuation and other changes.